



## State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

MIKIE SHERRILL  
Governor

DR. DALE G. CALDWELL  
Lt. Governor

DR. LILLY LAUX  
Acting Commissioner

February 17, 2026

Ms. Ebony Grace, Chief Executive Officer  
New Jersey School-Age Child Care Coalition  
208 Lenox Avenue, #363  
Westfield, NJ 07090

**Re: Approval of Overnight Travel Waiver for 2026 conference**

Dear Ms. Grace:

The New Jersey Department of Education has reviewed your request submitted on behalf of the New Jersey School-Age Child Care Coalition (NJSACC) seeking a waiver of the in-state overnight travel restriction to support the professional development conference in Princeton, New Jersey, scheduled for April 17 – 18, 2026.

Under N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7.11, and the State Department of Treasury OMB Circular 16-11, reimbursement for in-state overnight travel is generally prohibited. However, in accordance with N.J.A.C. 6A:23A-7.11(c), exceptions may be granted for events that are broad and multidisciplinary in scope, comprised of content-rich educational programming, and offer important professional development opportunities or required training. After carefully reviewing your submission, **it has been determined that the conference meets these criteria and is hereby approved.**

### Waiver Approval Details:

**Overnight lodging reimbursement** is approved for April 17, 2026, **only**.

- Reimbursement is limited to attendees whose **one-way commute exceeds 50 miles**.
- **Registration fees, mileage, and meals** may be reimbursed per the OMB Circulars 20-04 and 16-11.
- Districts must ensure attendance is limited to staff whose roles align with the conference's purpose or continuing education requirements.

We appreciate NJSACC's commitment to advancing education and wish you a successful event.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lilly Laux', written in a cursive style.

Dr. Lilly Laux  
Acting Commissioner

LL/JH/mp

c: Senior Staff

Executive County Superintendent