



PROMISE YOUTH UNIVERSITY

Servant Leader Position Description

Position Summary

The Promise Youth University (PYU) aims to boost student academic performance, generate more positive attitudes toward learning, increase self-esteem and connect the needs of children and families to the resources of their communities. PYU serves 3rd – 8th grade families at Thirteenth Avenue Elementary School, over the academic year and summer, from 2pm - 5:30pm daily.

Servant Leaders serve as classroom leaders in PYU, supporting meal and snack distribution, lead and develop classroom lessons and activities, chaperone excursions and field trips, and support family engagement activities. Servant Leaders should be experienced in working with groups of children, responsible, energetic, possess the ability to think on his/her feet, be a good leader and a strong role model. Servant Leaders have access to further leadership development and networking opportunities geared toward continued direct service and advocacy on behalf of children and families. Servant Leaders report to the PYU Site Coordinator.

Position Duties

- Serve as a positive role model for all students.
- Supervise and maintain safety of students.
- Maintain a professional decorum.
- Set up, manage and break down classroom space according to standards outlined by Rutgers University - Newark.
- Engage 10-15 students per class, according to the standards developed by Children's Defense Fund and Rutgers University - Newark.
- Work with PYU staff to ensure that all program components are implemented with fidelity.
- Report any issues or concerns regarding program operation to the PYU Site Coordinator.
- Collaborate with staff to establish and maintain a supportive and structured environment for the children entrusted to their care.
- Assist with student homework and/or academic enrichment classes led by Newark Board of Education certified teachers.
- Facilitate and lead at least one club and activity per trimester.
- Support student development as partners in the program space, by providing opportunities for leadership and planning.
- Reframe student conflict and classroom management challenges as learning opportunities for students and staff.
- Work collaboratively with community partners, teachers, and program staff to develop clubs, extracurricular activities, and special events.
- Participate fully in all pre-service training, including the Ella Baker Training and Policy Institute from May 29-June 2, 2024.

Skills Required

- Interest in working as part of an intergenerational team, with the ability to help build positive team spirit.
- Ability to motivate others.
- Strong appreciation and understanding of individual cultural history and the willingness to be open and respectful of all cultures.
- Enthusiasm for the program and commitment to children's advocacy and servant leadership.
- At least 18 years old, enrolled in college and completed at least 1 year of undergraduate studies.
- Valid ID and reliable transportation.
- Satisfactory background check for criminal and child protective findings.

Disclaimer

The above statements are intended to describe the general nature and level of work performed by the person(s) assigned to this job. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

How to Apply

Interested candidates should apply at <https://go.rutgers.edu/sdojifxc>

