



8th ANNUAL SCHOOL-AGE CARE MINI-GRANT FUNDING

NJSACC is excited to announce that there will be 15 \$2,000 Mini-Grants available to **school-age programs that are licensed through the Department of Human Services Office of Licensing**. This initiative is a comprehensive plan to assist programs in implementing measurable quality improvements through funding and free technical assistance. Programs that submit a Mini-Grant Application will qualify to participate in the grant's competitive process. Grants must be received **NO LATER THAN 5pm, February 8, 2008**. After all applications are reviewed, 15 programs will be selected to receive \$2,000 grants. Multi-site programs **MUST SELECT ONLY ONE SITE** to apply for the grant. Programs who have received a Mini-Grant from NJSACC last year are not eligible to receive additional funding this year. However, multi-site programs who received a grant last year may apply this year for a **DIFFERENT** site.

Programs who apply for this grant should be prepared to:

- Identify how the funding will be used to improve the quality of afterschool programming for school-age children (ages 5-13) through a brief narrative and fill out the enclosed budget sheet detailing the items to be purchased and their cost. Programs should review the NAA Standards for Quality School-Age Care and identify which of the 36 Keys to Quality will be targeted for improvement.
- Participate in a required measurable outcomes study. NJSACC will conduct two site visits – one prior to improvement implementation and one after the project is completed. The purpose of the visits will be to measure the impact of the improvements.

**Applications must be submitted by mail to NJSACC and received on or before
Friday, February 8, 2008 no later than 5pm.**

NO FAXES OR EMAILS WILL BE ACCEPTED!

**Please be sure to use and enclose the CHECKLIST of what must be included to be
considered for funding.**

The following is a schedule of the mini-grant project process:

January 08	Programs will be notified of funding grant through mailings and the web.
February 8, 2008	Mini-Grants must be received by NJSACC no later than 5pm.
February 2008	Program award and decline letters will be mailed to all participating programs.
February - March 2008	Program improvements will be implemented
February - May 2008	Two site visits per program will occur.
April - June 2008	Programs will be required to submit financial reports at time of final site visit.

Funds may not be used for any of the following purposes:

Computers or computer related items of any kind, consumables (food, paper, crayons, paste, craft projects), staff salary, field trips, transportation (i.e. bus rental), staff training, enrichment instructors.

Please be sure to check the grant you are submitting to confirm that all the information is filled out **COMPLETELY**. If you have questions or need additional information please call our office at 908-789-0259.

Sincerely,
Jessica Heiberg
Director of Program Services
NJSACC